

# PTL ENTERPRISES LIMITED

Regd. Office: 3rd floor, Areekal Mansion, Near Manorama Junction,  
Panampilly Nagar, Kochi Ernakulam KL 682036

CIN – L25111KL1959PLC009300, Website – www.ptlenterprise.com, Email - investors@ptlenterprise.com  
Tel: 0484 - 4012046, 4012047, Fax: (0484) - 4012048

## POSTAL BALLOT FORM

Name & Address of the member(s)

Postal Ballot No. \_\_\_\_\_

Registered Folio No.	DP ID No.	Client ID No.	Number of shares held

E-voting Even No.	User ID	Password

I/We hereby exercise my/our vote in respect of the Special Resolutions to be passed through Postal Ballot for the businesses stated in the Notice of the Company dated November 27, 2018 by conveying my/our assent or dissent to the said resolutions by placing the tick (✓) mark in the appropriate box below:-

Sl. No.	Description of the Special Resolutions	No. of Shares	I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)
1	To Continue Mr. Onkar S. Kanwar (DIN 00058921) as Non-executive Director w.e.f. and after April 1, 2019			
2	To Continue Mr. U. S. Anand (DIN 02055913) as a Non-Executive Independent Director w.e.f. and after April 1, 2019			
3	Adoption of New Set of Memorandum of Association			
4	Adoption of New Set of Articles of Association			

Place :

Date :

(Signature of the Member)

Note:

- (1) Please read the instructions printed overleaf carefully before exercising your vote.
- (2) Members holding shares in dematerialized mode and physical form are requested to intimate all changes with respect to their bank details, e-mail address etc., to their Depository Participant & Company respectively.

## INSTRUCTIONS

### 1. GENERAL INFORMATION

- a) There will be one Postal Ballot Form/E-voting for every Client ID No. / Folio No., irrespective of the number of joint holders.
- b) Members can opt for only one mode of voting i.e. either by Postal Ballot or through E-voting. In case you are opting for voting by Postal Ballot, then please do not cast your vote by E-voting and vice versa. In case Members cast their votes both by Postal Ballot and E-voting, the votes cast through E-voting shall prevail and the votes cast through Postal Ballot Form shall be considered invalid.
- c) Voting rights in the Postal Ballot / E-voting cannot be exercised by a proxy.
- d) The E-voting period commences on December 6, 2018 (10:00 AM) and ends on January 4, 2019 (5:00 PM).

### 2. PROCESS FOR MEMBERS OPTING FOR VOTING BY POSTAL BALLOT

- a) Members desiring to cast their vote by Postal Ballot should complete and sign this Postal Ballot Form and send it to the Scrutinizer, at RSMV & Co., Practicing Company Secretary, at JGD Services Pvt. Ltd. A-53/D, Panchsheel Vihar, Malviya Nagar, New Delhi -110017, in the enclosed postage prepaid self-addressed envelope. Postal Ballot Forms deposited in person or sent by post or courier at the expense of the Member will also be accepted;
- b) The votes should be cast either in favour or against by putting the tick (✓) mark in the column provided for assent or dissent. Postal Ballot Form bearing tick marks in both the columns will render the Postal Ballot Form invalid;
- c) In case of joint holding, this Postal Ballot Form should be completed and signed by the first named Member and in his absence by the next named Member;
- d) In respect of shares held by Corporate and Institutional Members (Companies, Trusts, Societies, etc.), the completed Postal Ballot Form should be accompanied by a certified copy of the relevant Board resolution / appropriate authorisation, with the specimen signature(s) of the authorised signatory(ies) duly attested;
- e) The signature of the Member on this Postal Ballot Form should be as per the specimen signature furnished by National Securities Depository Limited (NSDL) / Central Depository Services (India) Limited (CDSL) or registered with the Company, in respect of shares held in dematerialised form or in physical form, respectively.
- f) Duly Completed Postal Ballot Forms should reach the Scrutinizer not later than the close of working hours i.e. at 5:00 PM on January 4, 2019. Postal Ballot Forms received after this date will be considered invalid.
- g) Postal Ballot Forms which are incomplete or unsigned or defective in any manner are liable to be rejected. The Scrutinizer's decision in this regard shall be final and binding.
- h) A Member seeking duplicate Postal Ballot Form or having any grievance pertaining to the Postal Ballot process can write to the Company at [investors@ptlenterprise.com](mailto:investors@ptlenterprise.com).
- i) Members are requested not to send any paper (other than the resolution/authority as mentioned under "Process for Members opting for voting by Postal Ballot" point 2(d) above) along with the Postal Ballot Form in the enclosed self addressed envelope as all such envelopes will be sent to the Scrutinizer and if any extraneous paper is found in such envelope the same would not be considered and would be destroyed by the Scrutinizer.
- j) The result of the postal ballot would be announced on or before 5:00 PM on January 14, 2019 at the Corporate Office of the Company and the same will be displayed on the Company's website viz [www.ptlenterprise.com](http://www.ptlenterprise.com).
- k) The vote(s) of a Member will be considered invalid inter alia, on any of the following grounds:
  - i. If the Member's signature does not tally
  - ii. If the member has marked his/ her/ its vote both for 'Assent' and 'Dissent' to the resolution in such a manner that the aggregate shares voted for 'Assent' and 'Dissent' exceeds total number of shares held
  - iii. If the postal ballot form is unsigned, incomplete or incorrectly filled
  - iv. if the postal ballot form is torn or defaced or mutilated such that it is difficult for the Scrutinizer to identify either, the member, or the number of votes, or as to whether the votes are for 'Assent' or 'Dissent', or if the signature could not be verified or one or more of the above grounds.
  - v. A form other than one issued by the Company has been used;
  - vi. It has not been signed by or on behalf of the Member;
  - vii. Neither assent nor dissent is mentioned;
  - viii. Any competent authority has given directions in writing to the Company to freeze the Voting Rights of the Member;
  - ix. The postal ballot form, signed in a representative capacity, is not accompanied by a certified copy of the relevant specific authority;
  - x. It is received from a Member who is in arrears of payment of calls;
  - xi. Member has made any amendment to the Resolution or imposed any condition while exercising his/her/its vote.