



Folio No.: 0004361
PRADEEP SINGHANIA
FLAT NO. 6073, 6TH BLOCK
7TH FLOOR TVH LUMBINI SQUARE 127- A BRICKLIN
ROAD, PURASAIWALKAM
CHENNAI 600007



Subject : 1. SEBI Circular for updations of Permanent Account Number (PAN), KYC Details and Nomination in respect of your physical shareholding in PTL ENTERPRISES LTD and Dematerialization of shares

Dear Shareholder(s),

We wish to inform you that Securities and Exchange Board of India (SEBI) has, by its Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated 3rd November 2021, read with Circular No. SEBI/HO/MIRSD_RTAMB/P/CIR/2021/687 dated 14th December 2021, mandated that shareholder holding shares in physical form should submit copies of PAN Card, KYC details, Bank account details and Nomination to the Company/Registrar and Share Transfer Agent (RTA).

In view of above, we request you to please provide the following

- For updations of PAN number and KYC details, please fill up the attached Form ISR-1
- Self-attested copy of your PAN card (including PAN Card of the joint holders duly self-attested by them)
- Postal address with PIN Code, Self-attested copy of your valid address proof
- Mobile number and E-mail address
- Bank account details i.e., bank name, branch, account number and IFS Code supported by self-attested bank statement or original cancelled cheque leaf
- Specimen signature - Provide Banker's attestation of the signature in the attached Form ISR - 2.
- Nomination for the aforesaid folio(s) in the attached Form SH-13 or 'Declaration to Opt-out' in the attached Form ISR-3, if you do not wish to nominate any person or change of nomination in attached Form SH-14*;

*** in case of cancellation of nomination by shareholder through Form SH-14, declaration to Opt-out in form ISR-3 shall also be provided by the shareholder.*

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- Note 1:** Please note that in case any one of the aforesaid documents/ details is not available in the folio on or after April 1, 2023, such folios shall be frozen by the RTA. Once your folio is frozen, any service request in such folio shall be processed by the RTA only after receipt of the complete documents/ details as aforesaid.
- Note 2:** Please link your PAN with your Aadhar number by 31st March 2022 or any other date as may be specified by the Central Board of Direct Taxes, otherwise your Folio shall be frozen.
- Note 3:** If the folio remains frozen till 31st December 2025, it shall be referred to the Administering Authority under Benami Transactions (Prohibitions) Act, 1988 and/or Prevention of Money Laundering Act, 2002 for necessary action.
- Note 4:** Further, SEBI has also amended Regulation 40 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and has mandated that transfer of securities held in physical form shall not be processed unless the same are held in the dematerialized form with a depository. This implies that you will not be able to transfer the shares held in physical form. In view of this we request you to dematerialize your shares at the earliest else you will not be able to transfer your shares held in physical form.

We request you to send the above details to Alankit Assignments Limited (Unit: PTL ENTERPRISES LTD), 205-208, Anarkali Complex, Jhandewalan Extension, New Delhi-110055 or through email at kycupdate@alankit.com at the earliest, by any one of the following modes:

- I. Through hard copies which should be self -attested and dated.
- II. Through electronic mode, provided that they are sent through E-mail id of the holder registered with RTA and all documents should be electronically/digitally signed by the Shareholder and in case of joint holders, by first joint holder.
- III Through 'In Person Verification' (IPV): the authorized person of the RTA shall verify the original documents furnished by the investor and retain copy(ies) with IPV stamping with date and initials

Thanking you,

Yours faithfully,

For Alankit Assignments Ltd.

Sd/-

Authorised Signatory

This is computer generated letter and does not require signature.